



*Promoting Historic Baptist
Traditions and Freedoms*

Minutes
CABF Council Meeting
April 6, 2022
9:30 a.m.
(Via Zoom)

Present: Don Flowers, Vice President; David Allen, Joyce Allen, John Boyd, Susan Colquhoun, Rusty Edwards, Dave Gibson, Carol Anne Janzen, Hugh Kirkegaard, Lee Nicholas-Pattillo, Martin Roy, Sheila Stanley, Jeff White.

Regrets: Marlene Knowles, Bert Radford, Dan Green, Scott Kindred-Barnes

- 1. Open with Prayer:** In Marlene's absence, Don Flowers chaired the meeting and welcomed those attending. Hugh Kirkegaard opened the meeting with prayer using one from the Iona Community and focusing on past and current examples of injustices to the Children of God. This prompted responses from Council members about concerns re potential complicity of the Russian Orthodox Church with Russia in the Russian/Ukraine conflict. The Canadian Baptist Ministries has sent monetary support to Ukraine in this challenging situation.
- 2. Approval of Agenda:** The agenda was agreed as circulated.
- 3. Approval of Minutes:**
The minutes of the previous meeting were not available, so approval was deferred until a future meeting.
- 4. Business Arising – Report from Executive re Timing of AGM**
At the meeting on March 2nd, Council had directed the Executive to determine an appropriate time to hold the AGM for the fiscal year ending December 31, 2021. This meeting has, for many years, been held in early fall of the following year. With the Rushton Lecture having been moved to the Fall of 2022 to enable the 50th Anniversary Celebration of the former ABF/current CABF in June 2022, a decision was needed on when the AGM would be held.

Sheila reported on the outcome of the meeting of the Executive Committee, as requested by Council:

- As previously decided, the Rushton Lecture for 2022 will take place at Port Williams Baptist Church on 01 October 2022.
- The AGM for the fiscal year ending 31 December 2021 will be held on Thursday, 20 October 2022 at 7:30 pm
- Council will research and make recommendations concerning changing the date of the CABF fiscal year end to one that will enable the CABF to hold its annual meeting within the 90-day period following year-end, per the requirements of the Societies Act. One potential date for a new fiscal year-end would be July 31.

David Allen advised that the process for seeking a change in the date of the fiscal year end would involve writing a letter to seek approval from the Canada Revenue Agency (CRA) to providing a rationale for the request. If we were to move the fiscal year-end to July 31, for example, this would enable CABF to continue to hold its AGM in early October and meet the expectation that our AGM be held within ninety days of the fiscal year end. If approval were granted prior to July of 2022, that would mean a fiscal year end for period shorter than twelve months, whereas approval prior to July of 2023 would mean a fiscal year end for a period greater than twelve months. From a Treasurer's work perspective, changing the fiscal year end would not be administratively burdensome. Such change would require approval of CRA, the Assembly and include a change in our by-laws.

Dave Gibson clarified that a change in the date of the Annual Meeting to comply within the ninety day of fiscal year-end would not require approval of Government whereas a change in the date of fiscal year-end would.

David A. noted that holding an AGM in January, February or March (i.e. within 90 days of December 31 year-end) would likely have to be virtual, given the challenges of winter travel during those months. Ideally, CABF members should have the option of attending an AGM in-person.

As Council is also considering recommendations to the CABF Memorandum of Agreement to embrace a Canadian scope, Dave G. noted that we could bundle the recommendations on that matter with a recommendation on fiscal year-end to the Assembly.

John reminded Council that changing the date of an Annual Meeting includes the significant impact on the work of the Nominating Committee and the beginning and end dates of the terms of office for Officers, Council, and committee members. Will we continue with current practice of having terms of office be effective following approval of the Nominating Committee Report by the AGM?

Dave Gibson moved, and Hugh Kirkegaard seconded that Council ratify the decisions of the Executive to hold the AGM for the fiscal year end December 31, 2021 on Thursday, September 20 at 7:30 p.m. and also take steps to seek approval for a change in fiscal year end.

5. Correspondence

There was no correspondence to report.

6. Treasurer's Report – David Allen

The Cash Flow Comparison - Q1 2022 and Banking Summary Year-to-Date Reports had been circulated prior to the meeting.

David advised that revenue this year is similar to last with expenses being slightly higher due to unique expenses related to the 50th Anniversary celebration and increased production costs for the Bulletin. Overall, however, finances are healthy.

The Banking Summary shows expenses greater than income, and there is still a balance outstanding for the video project, subject to receipt of deliverables. With the balance forward, however, there was still an overall total of \$11,93.85.

David moved and Sue seconded acceptance of the Treasurer's Report.

Motion Carried

7. Standing Reports

Proclaiming: Telling Our Story

a. *Publications Committee and Bulletin*

The Bulletin: Scott was not present so there was no report. Don noted that there had been a Canada Helps announcement to which we should pay attention.

b. *Website Committee: John Boyd*

John had circulated his report prior to the meeting. Of particular note is the initiative taken at the request of David Allen to investigate having a button on the website that would enable credit card payments to be taken securely to pay for things like registrations, donations, purchase of items such as Anniversary pins, etc. Kevin Estey Design is working with John and David on this now with the hope that it may be ready for the Anniversary celebration. David advised that the cost for us is less due to our charitable status.

John moved, and Lee seconded, that the report of the Website Committee be accepted.

Motion Carried

c. *Support Committee: Hugh Kirkegaard*

Hugh reported that he had spoken with our contractor, Sobaz Benjamin, re the transcripts outstanding as part of the video project. Sobaz indicated that he would endeavor to deliver these soon, at which point the balance of funds outstanding on

the project would be paid. Lee asked whether we still see a need for the banner, brochure, and tagline that comprised part of the original contract. If yes, who is accountable to make this happen? Comments from Council members indicated support of having a banner and brochure available for the Anniversary. Don suggested moving this topic to the Executive Committee. Agreed.

Action: Executive Committee

(Due to another commitment, Rusty spoke to the report of the Credentials Committee at this point. Details are recorded under that item on the agenda.)

With respect to the brochure, banner and tagline, John reminded Council that these items fall within the mandate of the Publications Committee. An appropriate path may be to find a chair for the Committee and refer this matter for action there. Hugh left the meeting at 10:38.

Convening for the purpose of fellowship and growth in the Freedoms

a. Program Committee: Jeff White

Jeff had circulated an email report prior to the meeting providing an update on plans for the Rushton Lecture in the fall on October 1. He invited Council to suggest topics for future topics and program ideas.

John requested a picture and short bio about our presenter for the Rushton Lecture for the Web as soon as details are finalized.

Action: Program Committee

Jeff moved, and Sue seconded, acceptance of the Program Committee's report.

Motion Carried

b. Anniversary Committee: David Allen

David led Council through the Program for the 50th Anniversary Celebration that had been circulated. He noted one change – Dan Green will be providing the devotional due to another commitment for Rusty Edwards. He anticipates that the Committee will have two more meetings – one at the end of April and another in May to finalize their work before the Committee's work is complete.

David moved and Jeff seconded that the report be accepted.

Motion Carried

c. Partners (Representatives Reports):

This topic was deferred until the next meeting of Council

d. President's Report

Marlene had circulated her report in advance of the meeting and sent regrets for not being able to attend.

Supporting one another as we live out our vision and mission .

a. Finance/Budget: Dan Green

There was no further report

b. Membership: Joyce Allen

Joyce had circulated her report and noted that members are now being notified monthly as dues become due. She moved, and Sue seconded, acceptance of her report.

Motion Carried

c. Credentials Committee: Rusty Edwards

Rusty had circulated his report in advance of the meeting. The Committee continues to meet monthly with several initiatives underway. Rusty requested that Council spend time at its May meeting considering how we might fully engage those from outside the Province who have already joined or who will be joining. Rusty will be traveling in mid-May to Edmonton to preach, and thoughts from Council will be welcome prior to that.

Action Item – Council Agenda

d. Constitution and Governance: Dave Gibson

Dave indicated that he would be bringing forward the implications of potential changes in fiscal year end/change in date of the AGM as well as anything forthcoming from the work of the Credentials Committee to the Constitution and Governance Committee.

8. Adjournment:

As New Business had been addressrd earlier in the meeting and there were no Information Items, the meeting adjourned on motion from Lee at 10:57 a.m.

9. Next Meeting: May 4, 2022 via Zoom

Attachments/Reports

Website Report; Program Committee Report; Treasurer’s Report – Cash Flow Comparison Q1 2022 and Banking Summary Year to Date; Membership Report; Anniversary Committee Report; Credentials Committee Report; President’s Report.