



*Promoting Historic Baptist
Traditions and Freedoms*

Minutes
CABF Council Meeting
Sept 7, 2022
9:30 a.m.
(Via Zoom)

Present: Marlene Knowles (President); David Allen, Joyce Allen, John Boyd, Sue Colquhoun, Rusty Edwards, Dave Gibson, Hugh Kirkegaard, Martin Roy, Sheila Stanley

Regrets: Dan Green, Carol Anne Jansen, Lee Nicholas-Pattillo, Bert Radford

1. **Open with Prayer:** Marlene opened with prayer and welcomed everyone.
2. **Approval of Agenda:** The agenda items were agreed as circulated with the exception that the Treasurer's Report would be moved prior to Standing Reports.
3. **Approval of Minutes:**
Sue moved and Rusty seconded that the minutes of the Association Meeting held on 16 June 2022 be accepted by Council. (Editorial Note: approval rests with the Association.)
Motion Carried
4. **Business Arising**
Change in Scheduled Council Date
President Marlene advised that due to the Annual General Meeting in October, the next regular meeting of Council will be the meeting scheduled for 02 November 2022
5. **Treasurer's Report – David Allen**
Present Financial Situation
David had circulated documents in advance of the meeting. He advised that our reserve has been depleted, primarily as a result of having spent twice as much as we had received in revenue. Three expenditures comprise the biggest amounts – i.e. The Bulletin, the Rushton Lecture, and the Canadian Council of Churches. We are currently in a tough financial situation as we have lost two of our biggest donors, and this represents a reduction in future income of approximately two thousand dollars (\$2000) annually. Our financial future

will depend a lot on timing of when church donations flow in – i.e. more of a cash flow than a money issue.

David moved and Hugh seconded acceptance of the Treasurer's Report.

Motion Carried

2022 Presentation to AGM

The consolidated financial statements to 31 December 2021 will be presented to the AGM for approval and the receipts to date will also be presented. Following approval of the consolidated financial statements, they will be filed with Revenue Canada.

David moved and Rusty seconded that the Consolidated Financial Statements to 31 December 2021 be presented to the AGM for approval.

Motion Carried

Dave Gibson asked that the new Memorandum of Association(MOA) also be filed with the report to Revenue Canada. Upon clarification from David that the report would not be filed until January of 2023, Dave advised that he would proceed with filing the MOA prior to that.

2023 Budget

David flagged that the budget for 2023 looks dramatically different from previous budgets as it covers the period from 01 January 2023 through to 31 July 2023 only. Subsequent budgets will cover the 12 month period from 01 August one year through to 31 July of the year following.

David moved, and Hugh seconded approval of the budget as presented.

Discussion:

- Should we be spending 50% of the total annual budget in producing/ mailing hard copies of The Bulletin?
- We produce The Bulletin in colour and send it to approximately 50 organizations, some with multiple copies.
- Should we be looking at options for sending The Bulletin digitally, at least to some of the recipients? Many organizations are doing this. The digital version can be in colour with no additional cost.
- We should be careful about stopping circulation by mail as there are probably CABF members who do not have Internet access.
- It would be helpful to know if the cost per printed copy for fewer copies would be significantly different than the cost of the larger number printed now.
- Should this be something we raise as a discussion topic at the AGM?
- This topic is one upon which a recommendation from the Publications Committee would be helpful, but it currently has no Chair. Perhaps the first step is to fill that vacancy and ask advice from the Committee. Scott, who compiles and edits The Bulletin should be consulted.
- The Publications Committee should study options and report back in 2023.

The motion to accept and recommend the proposed budget for the period 01 January through 31 July 2023 was put and CARRIED.

Other – Anniversary Celebration

The detail on costs for the Anniversary Celebration were in the material circulated prior to the meeting.

David commented that preparing to and conducting the live streaming was a major work effort and only eleven participants took advantage of attending via this method. It was noteworthy, however, to see the number of viewings that occurred after the event as indicated in updated figures in the report of the Website Committee. Twelve new memberships occurred during the Anniversary Event.

Sheila wondered about the degree to which the timing and extent of pre-Event communications and publication of the Anniversary Celebration may have influenced the number attending either in person or via live stream. This may be something for consideration by the Publications Committee as well.

6. Standing Reports

Proclaiming: Telling Our Story

a. Publications Committee

The primary focus has been preparation for the Rushton Lecture. Lunch will be available at the Port Williams Baptist Church. Details on guest speakers are to be confirmed shortly. There was some indication that one person anticipated to present might not now be available, but that will be confirmed shortly.

John noted that the information already on the CABF website includes Tamsin Michael Robson.

Joyce, David and John all have the most current email list, but that does not get the message out to congregants in the member churches or to various other organizations such as the Acadia Divinity College.

Hugh offered to share details at his next meeting with hospital chaplains the following week.

Live streaming is available at Port Williams Baptist Church, so the link for that will be circulated.

Marlene and Jeff will look into options for communicating on the radio as well.

David Allen noted that the cost for the event will depend upon the cost of the meal at Port Williams and for the presenters. He clarified that past practice has been to charge \$25 for the event, including lunch. John suggested, and Jeff agreed, that we should charge only for the cost of the lunch. Once Lana Churchill has been contacted

to confirm the cost of the lunch, Jeff and David will finalize details re registering and paying on-line.

b. *Credentials Committee: Rusty Edwards*

Rusty advised that we are moving forward to be recognized by Vital Statistics in Alberta. The next province to be approached will be Ontario where the latest person to be credentialled is from. British Columbia will follow, and more candidates for credentialling are expected from Alberta.

The next significant event related to this Committee is a meeting of the Ordination Examining Council to be held on 15 November 2022 as the candidate, Arla Johnson, was not available on the previous date. By mid-October, the Examining Council should have the background material to review in advance of its November meeting. The location has changed to First Baptist Church Halifax as the ordaining church, and the time of the meeting is 7:00 pm. This late day time allows participation from Examining Council Members from other time zones.

c. *Nominating Committee: Lee Nicholas-Pattillo*

No report was available for the meeting. Lee, Joyce, and Hugh comprise the Committee with Marlene being ex officio.

d. *Website Committee: John Boyd*

John had provided his written report prior to the meeting. He advised that he has updated the lists for the Council roles based on the AGM last year and recent changes.

John moved, and Dave seconded that the report of the Website Committee be accepted.

Motion Carried

e. *Constitution and Governance Committee: Dave Gibson*

Having the resolutions pertaining to the CABF Memorandum of Association, change in by-laws pertaining to the Credentials Committee work and the Policy and Procedures Manual all approved by the Assembly in June means that the Committee's work is up to date, and the Committee has been in recess since that time. Dave offered the assistance of the Committee to assist others such as the Credentials Committee in their work seeking recognition by Vital Statistics in various other provinces.

Dave moved, and John seconded, acceptance of the Constitution and Governance Committee's Report.

Motion Carried

Marlene added that she had met with two visiting members of Southpoint Baptist Church in Surrey, BC who expressed interest in membership in CABF, pending the vote by the Church. Now that their church and others are interested in collaboration

with CABF, still other churches are also feeling a need for another home. We may want to have a contingent put on a week-end event to speak with other churches, and Rusty is aware of this suggestion.

7. New Business

Re: Applications for Membership – Joyce Allen

Joyce advised that two individuals – Marlene Quinn and Pauline Coffin – had applied for membership.

Joyce moved and John seconded that these individuals be accepted into membership.

Motion Carried

Pauline attends Spryfield Community (Baptist) Church and Marlene, who lives in Parrsboro, is a member of First Baptist Amherst Church.

Dave wondered whether we should be exploring if Spryfield Community Church would like to become a member church in CABF.

Re: Participants on the Examining Council for Ordination

Marlene, Rusty, and Sheila will be members by virtue of their office. In addition Ryan Sato from Edmonton First Baptist and David Csinos from AST have agreed to serve. Three members from the Congregation at First Baptist Halifax are required – Hugh and two others. In addition, six representatives from Council are required.

Council compiled a list of potential representatives for Council to be approached for their service in this important role.

Rusty moved, and Hugh seconded, that the list be approved.

Motion Carried

It was noted that the list of examiners include as many clergy as possible and that the mix be gender diverse.

8. Adjournment:

Before adjourning, Marlene reminded Council that the AGM will be held on 20 October 2022 at 7:00 pm. Reports for the AGM should be sent to Sheila by October 14th so that they can be compiled for John to add to the website. John gave his regrets for the AGM as he will be out of the country from October 6 through to October 28. Any submissions for the website must be sent to him prior to his departure date. Marlene will be contacting Lee to convene a meeting of the Nominating Committee in the near future.

Upon motion by Martin, the meeting adjourned at 11:40 a.m.

9. Next Meeting: 02 November 2022 via Zoom.

Attachments/Reports: Agenda; Minutes of Assembly Meeting on 16 June 2022; Website Report; Constitution and Governance Report (email); CABF Draft Budget 2023; 50th Anniversary Facts and Figures; Bank Summary (January to August 2022); AGM Bank Summaries (2021); Membership Committee Report